

Bexar County Highlands Ranch HOA

Notice of Extended Voting Period on Proposed Revision to Declaration of Covenants, Conditions and Restrictions (“DCCR”) Subsequent to Annual Meeting on March 23, 2024

The Annual Meeting was held on March 23, 2024. One item voted on was the proposed change to DCCR, Article XI. That Article currently states: **“This Declaration may be amended by vote of at least sixty-seven percent (67%) of the Owners of Lots.”**

The Board proposed an addition to Article XI that reads: **“Any changes in Texas state laws that affect the provisions in the Declaration may be implemented by the Board by making appropriate revisions to such provisions, with legal counsel assistance.”**

This change will in no way affect the existing provision in Article XI that requires any other type of DCCR change to be approved by 67% of all Owners.

The reasons for this proposed DCCR revision are that state law supersedes any conflicting provisions in the DCCR and permitting the Board to make changes to the DCCR resulting from changes in state law is a more efficient way than to obtain approval of 67% (88) of all Owners.

At the Annual Meeting, 55 votes (a vast majority of the total 74 votes) were cast in favor of this revision, but it currently takes 88 votes to approve. Therefore, the voting for this item has been extended through May 31, 2024.

Any Owner who has not previously voted on this item, or any Owner who wants to change their earlier vote, is urged to do so. You can vote ONLINE via your portal at Diamond Association Management & Consulting’s (DAMC) website, or submit a paper copy Ballot, or give another Owner your Proxy. **Please read the following enclosed items:**

- **Extended Period Ballot for Revision to DCCR (use this paper copy if you do not vote Online)**
- **Proxy Form to grant another Owner the right to vote for you (use a paper copy)**

On the HOA’s website at www.highlandsranchhoa.com under the Members page (password is hrhoa78006), you can find information for “Voting Process Instructions” and “Set/Up Login to Member Portal with DAMC.”

If any questions, you can contact any Board member. Contact information is posted on the HOA’s website under the “About Us” page. Thank you.

Jo Ann Browne, President

EXTENDED PERIOD BALLOT---Revision to DCCR

Bexar County Highlands Ranch Homeowners Association, Inc.
Submitted Subsequent to Annual Meeting on March 23, 2024

Instructions

1. **Before casting a vote, the voting Member is encouraged to read the document “Notice of Extended Voting Period on Proposed Revision to DCCR” that was provided to you.**
2. If you are voting the Proxy for another owner and that Proxy HAS been turned in (paper copy only), but you have not yet cast the vote, place an “X” in the upper right corner of this ballot.
3. If you are voting the Proxy for another owner and that Proxy HAS NOT been turned in (paper copy only), the Proxy must be submitted to DAMC with the completed paper copy Ballot.
4. Read the “Voting Process Instructions” on the HOA website under the Members page (password is hrhoa78006).

Voter Information

- (A) If you are voting as the Proxy Grantee, enter the Grantor’s name and address below.
 (B) If you are the Proxy Grantee, enter your name below.

Print Name of Member Eligible to Vote (A): _____
 Highlands Ranch Address (A): _____

Print Name of Member Casting the Vote (B): _____
 Signature of Member Casting the Vote: _____

VOTE on DCCR (approval requires 88 YES votes):

Add the following to DCCR Article XI:

“Any changes in Texas state laws that affect provisions in the DCCR may be implemented by the Board by making appropriate revisions to such provisions, with legal counsel assistance.”

_____ Yes _____ No

_____ **Place an “X” here if this Ballot is replacing a Ballot you have previously cast.**

PROXY GRANTED BY A MEMBER

Paper Copy Must Be Submitted

Bexar County Highlands Ranch Homeowners Association, Inc.

The undersigned hereby appoints one of the following Members (“Grantee”) of the Association to exercise this Proxy (select only one):

- _____ Cynthia Shafer, Secretary of the Board of Directors for 2024
- _____ Name: _____
Address: _____

I instruct the Member named above to vote in accordance with his/her best judgment on all matters that are presented to Members for a vote and that require a vote of the Members, in accordance with the number of votes to which I would be permitted to cast.

To be valid, I understand that this Proxy must be fully completed and submitted in accordance with the “Voting Process Instructions” posted on the HOA’s website under the Members page.

This Proxy shall be revocable until such time as the authority granted herein has been exercised.

Member Granting the Proxy (“Grantor”):

- Printed Name of Grantor _____
- Number of Entitled Votes _____
- Highlands Ranch Address (es) _____

- Current Mailing Address _____
- Date Proxy Granted: _____
- Grantor’s Signature _____

NOTE: Grantor must provide a **paper copy** to Grantee Member. The Grantee Member must then submit a **paper Ballot** on behalf of the Grantor, per the “Voting Process Instructions,” with a **paper copy** of the Proxy attached. The Proxy and Ballot cast by the Grantee cannot be submitted online via your Portal at Diamond Association Management & Consulting, the HOA’s management company.