

**Highlands Ranch HOA  
Board Minutes for Regular Meeting  
April 25, 2019**

**Meeting called to order** at 6:12 p.m. at Mia Casa Tamales

**Roll Call:** Board – Jo Ann Browne, Max Martin, Elizabeth Rogers, Tommy Springfield, Joe Zimmerman; Absent— George O’Neal. Guests: Jimmy Junkin, Pat Hopkins

**Approval of Prior Meeting Minutes** – Motion by Tommy, second by Joe. All voted to approve the March 7 minutes.

**DISCUSSION ON BOARD MEMBER RESIGNATION:** Received Shawn McElroy’s resignation letter. Motion by Tommy to accept, second by Lil. All voted to approve.  
Jo Ann proposed Max Martin as new board member to complete Shawn’s term and to serve as Secretary. Motion by Lil, second by Tommy. Approved by all.

**Committee Reports:**

- ACC, Gates & Welcome – Pat Hopkins, Committee Chair
  - 3 new request: 3/21/19 Fernandez 27215 Ranch Crest, Mail Box; 3/31/19 Dupuis, 27622 Ranch Creek, Detached Garage; 4/15/19 Cruz, 27736 Ranch Creek, Front Fence and gate
  - All approved by ACC committee
  - No new home owners since last meeting
  - One broken gate arm on 4-13-19
  
- Finance – Jimmy Junkin, Chair
  - Received prior month’s financials and reviewed.
  - Problem with \$5 fee for first notice. Jimmy has discussed with First Service. Hopefully corrected this month.
  - Discussed delinquent accounts.
  - Next month will have the reserve analysis and proposed dues increase for 2020.
  
- Beautification – Lil Rogers, Chair
  - Planted three big trees at entrance.
  - Cleared out dead cedar on left side
  - Tommy cut and hauled off dead limbs
  - Opted for Bob Jenkins (weed control) to come out an extra time.
  - Jo Ann lost one big oak tree. Has several trees coming back. Only report of Oak wilt.
  - Completed LED lighting at the front for a cost of \$4,000.
  - Pat talked to developer about moving big rock back to original location next to the high speed drive. Also discussed concern about Heritage Oak being damaged because of poor drainage.
  
- Roads & Safety – Tommy Springfield, Chair
  - Tommy and Pat measured the need for road repair. Sent letter to Alamo Asphalt for estimate. Pat talked to Bubba Myers and received three additional companies to contact.

**Highlands Ranch HOA Board Minutes, continued**  
**April 25, 2019**

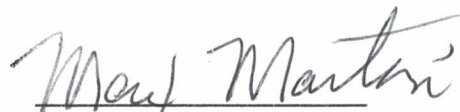
- Laurel sent letter to lady that damaged the arm at front gate.
  
- Social –
  - Board decided to send an email out to the HOA asking for a volunteer to chair the Social Committee,
  
- Communications – Martha Grant, Chair
  - Bulk trash pickup is set for Saturday, June 1, 2019.
  - Key pad at entrance will soon allow 2 phone numbers per member. Will have new form on website soon.
  - Martha is getting update on drainage at front entrance and other information for newsletter.
  
- Other Business:
  - Runners coming in from apartment complex. Jo Ann talked to apartment management but they would not do anything to help. Pat is checking gates along fence line to see if they need to be repaired or replaced.
  - DCCR violations. Jo Ann will ask Laurel Hinton for more formal monthly reporting to the board.

**Next Board Meeting:** May 22, 2019, Wednesday at 6 PM @ Mi Casa Tamale

**Adjourn:** Motion by Tommy, 2<sup>nd</sup> by Joe, Meeting adjourned at 7:30 PM

Respectfully submitted,

  
Jo Ann Brown, President

  
Max Martin, Secretary